**SECTION 1 – CORPORATE OVERVIEW**

This section should consist of the following subdivisions. Bidders shall response to each section accordingly; add additional pages if necessary.

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| **CORPORATE OVERVIEW** |
| 1. **Contractor Identification and Information** |
| The Contractor should provide their full name, address, entity organization (corporation, partnership, proprietorship if applicable), state in which the Contractor is able to do business, and year in which the Contractor first organized to do business. |

**Bidder Response:**

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| **CORPORATE OVERVIEW** |
| 1. **Financial Statements** |
| The Contractor must disclose any and all judgments, pending or expected litigation, or other real or potential financial reversals, which might materially affect the viability or stability of the organization, or state that no such condition is known to exist |

**Bidder Response:**

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| **CORPORATE OVERVIEW** |
| 1. **Relationships with the State** |
| The Contractor should describe any dealings with the State over the previous five (5) years. If the organization, its predecessor, or any Party named in the Contractor’s proposal response has contracted with the State, the Contractor should identify the contract number(s) and/or any other information available to identify such contract(s). If no such contracts exist, so declare. |

**Bidder Response:**

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| **CORPORATE OVERVIEW** |
| 1. **Contractor’s Employee Relations to State** |
| If any Party named in the Contractor's proposal response is or was an employee of the State within the past five (5) months, identify the individual(s) by name, State agency with whom employed, job title or position held with the State, and separation date. If, after review of this information by the State, it is determined that a conflict of interest exists or may exist, the Contractor may be disqualified from further consideration in this proposal. If no such relationship exists or has existed, so declare. |

**Bidder Response:**

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| **CORPORATE OVERVIEW** |
| 1. **Contract Performance** |
| If the Contractor has had a contract terminated for default during the past five (5) years, all such instances must be described as required below. Termination for default is defined as a notice to stop performance delivery due to the Contractor's non-performance or poor performance, and the issue was either not litigated due to inaction on the part of the Contractor or litigated and such litigation determined the Contractor to be in default.  It is mandatory that the Contractor submit full details of all termination for default experienced during the past five (5) years, including the other Party's name, address, and telephone number. The response to this section must present the Contractor’s position on the matter. The State will evaluate the facts and will score the Contractor’s proposal accordingly. If no such termination for default has been experienced by the Contractor in the past five (5) years, so declare.  If at any time during the past five (5) years, the Contractor has had a contract terminated for convenience, non-performance, non-allocation of funds, or any other reason, describe fully all circumstances surrounding such termination, including the name and address of the other contracting Party. |

**Bidder Response:**

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| **CORPORATE OVERVIEW** |
| 1. **Summary of Contractor’s Corporate Experience** |
| The Contractor should provide a summary matrix listing the Contractor’s previous projects similar to this solicitation in size, scope, and complexity. The State will use no more than three (3) narrative project descriptions submitted by the Contractor during its evaluation of the proposal.  The Contractor should address the following:   * + - * 1. Provide narrative descriptions to highlight the similarities between the Contractor’s experience and this solicitation. These descriptions should include:   The time period of the project;  The scheduled and actual completion dates;  The Contractor’s responsibilities;  For reference purposes, a customer name (including the name of a contact person, a current telephone number, a facsimile number, and e-mail address); and  Each project description should identify whether the work was performed as the prime Contractor or as a Subcontractor. If a Contractor performed as the prime Contractor, the description should provide the originally scheduled completion date and budget, as well as the actual (or currently planned) completion date and actual (or currently planned) budget. |

**Bidder Response:**

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| **CORPORATE OVERVIEW** |
| 1. **Summary of Contractor’s Proposed Personnel/Management Approach** |
| The Contractor should present a detailed description of its proposed approach to the management of the project.  The Contractor should provide a resume. The State will consider the resume as a key indicator of the Contractor’s understanding of the skill mixes required to carry out the requirements of the solicitation in addition to assessing the experience of the specific individual.  Resume should not be longer than three (3) pages. Resume should include, at a minimum, academic background and degrees, professional certifications, understanding of the process, and at least three (3) references (name, address, and telephone number) who can attest to the competence and skill level of the individual. |

**Bidder Response:**

**SECTION 2 - TECHNICAL APPROACH**

The technical approach section of the Technical Proposal should consist of the following subsections while taking into account the entirety Section V within RFP R209-21. ***This description should be written in the Bidders own words and not just taken directly from the RFP.***

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| **TECHNICAL APPROACH** |
| **a. Understanding of the Project Requirements.** |
| In one’s own words, the Bidder should present a detailed description of its understanding of the project requirements. |

**Bidder Response:**

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| **TECHNICAL APPROACH** |
| **b. Project Management Approach** |
| In one’s own words, the Bidder should provide their proposed project management approach for their proposal. |

**Bidder Response:**

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| **TECHNICAL APPROACH** |
| **c. Technical Considerations** |
| In one’s own words, the Bidder should describe any technical considerations for this scope of work. |

**Bidder Response:**

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| **TECHNICAL APPROACH** |
| **d. LEL Qualifications** |
| In one’s own words, the Bidder should describe any additional qualifications that should be considered for this scope of work. |

**Bidder Response:**